



# Alumni Communities Funding (ACF) Program

Please complete the form, save it as "ACF-branchname\_date" and email to [communities.alumni@mcgill.ca](mailto:communities.alumni@mcgill.ca).

Regional Branch or Group

Requestor name

Requestor email

Event name

Event venue

	<b>Event type</b>	Academic
		Cultural
		Networking
<b>Event date (mm/dd/yyyy)</b>	Service	Social

How will this activity benefit the MAA Branch/Group and/or McGill University?

Target audience

Anticipated attendance

Ticket price per person

Anticipated ticket revenue

Funding amount requested

## Draft budget (in CAD\$)

Please note that branch/group events are expected to operate on a break-even basis. Revenues, inclusive of MAA funding, are expected to cover expenses.

### Expenses

Venue

Food

Audio/visual

Speaker gift/honorarium

Participant give-aways

Service fees

Other\*

### Total estimated expenses

### Revenues

Ticket revenue

Funding request amount

### Estimated total revenue

### NET PROFIT/LOSS

\*Please provide budget details below: